

DATE
9/11/2024

CS-24-012

Requisition Form

**NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS**

96135 Nassau Place Suite 1
Yulee, FL 32097

VENDOR NAME/ADDRESS
S2L INCORPORATED
531 VERSAILLES DRIVE
SUITE 202

DEPARTMENT
Public Works

REQUESTED BY
A.Johnson / Doug Podiak

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE	STANDARD PO OR ENCUMBER ONLY	CONTRACT NO.
14452		01362534-531000	\$ 1,208,140.00	Encumber Contract	CM3621
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
1	2024 Annual Solid Waste Management Report	1.00	\$ 9,704.00	\$ 9,704.00	WA-09 Task 1
				\$ 0.00	
				\$ 0.00	*Time Sensitive*
				\$ 0.00	FY 24-25 FDEP Required to
				\$ 0.00	start October 1, 2024.
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
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				\$ 0.00	
				\$ 0.00	
				\$ 0.00	

ORIGINAL - FINANCE Shipping \$ 0.00
 COPY - DEPARTMENT Total \$ 9,704.00

Department Head
 I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.
 Doug Podiak 9/11/2024

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)
 I attest that, to the best of my knowledge, funds are available for payment.
 Chris Lacambra 9/11/2024 9/11/2024

Procurement Director (signature required if greater than \$5,000.00)
 I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.
 Vanessa Belmont 9/12/2024

County Manager (signature required if greater than \$100,000.00)
 I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.

L.BELTON
 Clerk:
 Date: 9/13/2024

NASSAU COUNTY WORK AUTHORIZATION #09

Contract Number:	CM3621
Consultant/Vendor:	S2L, Inc.
Consultant/Vendor Contact Name:	Samuel B. Levin
Consultant/Vendor Contact Phone Number:	407-475-9163
Consultant/Vendor Contact Email Address:	slevin@s2li.com
Project Short Title:	2024 ANNUAL SOLID WASTE MANAGEMENT REPORT
Total Amount of Previous Work Authorizations:	\$280,419.00
Amount of this Work Authorization:	\$9,704.00
New Contract Amount including this Work Authorization:	\$290,123.00
Funding Source:	01362534-531000

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit “A”, attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed pursuant to the time schedule contained in Exhibit “A”, attached hereto and incorporated herein, or no later than 90 days from Notice To Proceed. The parties agree that this Work Authorization shall be considered as the Notice to Proceed.

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit “1”, attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

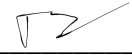
ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	<u>Doug Podiak</u>	<u>9/11/2024</u>	
			Date
Procurement:	<u>Lanace Belmont</u>	<u>9/12/2024</u>	
			Date
Office of Management & Budget:	<u>Chris Lacambra</u>	<u>9/11/2024</u>	
			Date
County Attorney:	<u>Denise C. May, Esq. BLS</u>	<u>9/12/2024</u>	<u>9/12/2024</u>
	<u>Denise C. May</u>		Date

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA



By: Taco Pope

Its: Designee

Date: 9/12/2024

S2L, INCORPORATED

BY: Samuel B. Levin

Print Name: Samuel B. Levin

Title: President

Date: 9/12/2024

EXHIBIT“A”
Scope of Services
2024 ANNUAL SOLID WASTE MANAGEMENT REPORT
Nassau County

County Contract Number: CM3621-WA09

S2Li Project Number: 24-1062

BACKGROUND

In March, the Florida Department of Environmental Protection (FDEP) begins the annual reporting process, as required by Florida Statute 403.706, by sending instructions and certified recycling reports to each county in the State. Each county is then responsible for compiling all solid waste and recycling data for the previous calendar year. The final data is submitted to the FDEP via the online data submission form required by the April 1st deadline. The purpose of this Scope of Services is to assist Nassau County (County) with the compilation and completion of this annual reporting process. The 2024 report process will be conducted similarly to the previous reports.

This Work Authorization provides for the services to prepare and submit Nassau County’s 2024 Annual Solid Waste Management Report to FDEP. Under the scope of services for this Work Authorization, S2L, Incorporated (“S2Li”) and its subconsultant, Kessler Consulting, Inc. (KCI) (collectively known as the “S2Li Team”) will perform the following:

SCOPE OF SERVICES

The required data tables in the Annual Solid Waste Management Report submission will be completed utilizing a combination of FDEP-certified reports, public facility data, municipal surveys, and county-generated reports. Throughout the process, S2Li Team staff will work with County staff to ensure that staff is engaged in the process and all data is verified.

Task 1 – Data Compilation and Review

S2Li Team will work with County staff to review previous years’ submissions and the necessary steps to compile the data to complete the annual report. The S2Li Team will then request and review the certified reports for 2024, transmitted by FDEP to the County, for use in completing the required data tables. The S2Li Team will also request and review the County’s relevant landfill and recycling reports. Task activities will include the following:

- Receive and review FDEP instructions.
- Receive and review FDEP 2024 Certified Recovered Materials (CRM) and construction and demolition (C&D) debris.
- Compare the 2024 reports with the previous year(s) and check for potential discrepancies.
- Receive, review, and compile the County’s relevant solid waste and recycling reports to determine the total quantity of waste generated within and/or managed by the County, including tons disposed and tons recycled. This report will be provided to the S2Li Team by the County.
- Request, review, and compile any data regarding the acceptance and diversion of materials, energy production, landfill cover, hazardous waste events, etc. that can be used to calculate renewable energy and recycling credits.

Task 2 – Hauler Surveys

To assist the County in identifying the solid waste tonnages, the S2Li Team will survey haulers operating within the County to compile additional recycling tonnage that is not included in the CRM reports. The County will provide the S2Li Team with a list of current haulers.

Task activities will include the following:

- Communicate with County-identified haulers to identify the following information:
 - Types and amounts of materials disposed and recycled in 2024.
 - Facilities to which materials were delivered for disposal or recycling.
- Record any additional quantities of recycled materials and incorporate tonnage into the County's annual data.

Task 3 – Data Compilation

Once the above-mentioned surveys and reports are assembled, S2Li Team will begin compiling the data necessary to complete the required FDEP tables and online submission form.

Task activities will include the following:

- Develop a spreadsheet detailing the compilation of all information as well as sources of information for future reference.
- Calculate (as applicable) additional recycling credits for:
 - Landfill cover
 - Renewable energy
 - Landfill gas
 - Fuel or fuel substitute
 - Process fuel
 - Tires
- Request, from County staff, other necessary County data such as:
 - Single-family residential, multi-family residential, and commercial units in County.
 - Program participation information or best County staff estimates.
 - Current landfill tip fees.

Task 4 – Online Submission of County Data via FDEP Website

Utilizing the data compiled above, the S2Li Team will complete the online data submission form now utilized by FDEP and transmit the final data to County staff for review. Once approved, the S2Li Team will submit the final data to the FDEP.

Task activities will include the following:

- Complete the online submission form.
- Print and provide a completed online submission form to the County for review.
- Submit all supporting documentation required by FDEP to verify the County's claims for additional recycling credit.
- Submit approved data to FDEP by April 1, 2025.

DELIVERABLES

- All deliverables will be transmitted electronically unless otherwise noted.
- Completed Excel spreadsheet showing all data calculations.
- Copy of completed online annual report submission forms.
- Supporting documentation required by the FDEP.
- Assistance responding to FDEP questions following submission.

SCHEDULE

The total expected time period for this work authorization is 90 days from the notice to proceed with the report being submitted to FDEP by April 1, 2025.

COST ESTIMATE

The fee estimate to conduct the Work as described in the above-listed Scope of Services is **\$9,704.00**. A detailed breakdown for each task, in conjunction with the estimated labor hours and expenses, is included in the attached Exhibit 1. Costs will be on a time and material basis. The County will be notified when the overall project budget is nearing its limit.

H:\PROPOSALS AND MISC CORRESPONDENCE\Nassau County\2025 Fiscal Year\WA09 - Annual Recycling Report\S2Li_WA09_NC Recycling Reports 2024.docx

July 26, 2024

Total Project Costs

S2Li Fee Estimate

ATTACHMENT 1 OF EXHIBIT "A"

S2Li No. 24-1062

County No. CM3621-WA09

2024 ANNUAL SOLID WASTE MANAGEMENT REPORT

Nassau County, Florida

LABOR		LABOR CATEGORY AND RATE								TOTAL HOURS	SUBTOTAL LABOR
		Project Dir./ Principal \$295.00	Regional Manager/ QC Officer/Senior Project Manager \$254.00	Principal Engineer \$204.00	Senior Engineer \$179.00	Project Engineer \$129.00	Associate Engineer/CADD \$95.00	Field Technician \$90.00	Office Manager \$116.00		
TASK	DESCRIPTION										
1	2024 Annual Solid Waste Management Report	1	4	0	0	0	0	0	3	8	\$ 1,659.00
	SUBTOTALS:	1	4	0	0	0	0	0	3	8	\$ 1,659.00

EXPENSES		Field Vehicle (\$100/day)	Lab Testing (est.)	Equipment Rental (est.)	Parts (est.)	Surveyor (est)		Kessler Consulting (see attached)			SUBTOTAL EXPENSES
TASK	DESCRIPTION										
1	2024 Annual Solid Waste Management Report	\$ -	\$ -	\$ -			\$ -	\$8,045.00	\$ -		\$ 8,045.00
	SUBTOTALS:	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 8,045.00	\$ -	\$ -	\$ 8,045.00

COST SUMMARY				
TASK	DESCRIPTION	SUBTOTAL S2Li LABOR	SUBTOTAL EXPENSES including Subconsultants	TASK TOTAL
	2024 Annual Solid Waste Management Report	\$ 1,659.00	\$ 8,045.00	\$ 9,704.00
TOTALS		\$ 1,659.00	\$ 8,045.00	\$ 9,704.00



NASSAU COUNTY

SCOPE OF WORK FOR 2024 ANNUAL SOLID WASTE MANAGEMENT REPORT JULY 26, 2024

BACKGROUND

Annually in March, the Florida Department of Environmental Protection (FDEP) begins the annual reporting process, as required by Florida Statute 403.706, by sending instructions and certified recycling reports to each county in the state. Each county is then responsible for compiling all solid waste and recycling data for the previous calendar year. The final data is submitted to the FDEP via the online data submission form required by the April 1st deadline. The purpose of this Scope of Services is for Kessler Consulting, Inc. (KCI), as a sub-consultant under S2L, Incorporated (S2Li), to assist Nassau County (County) with the compilation and completion of this annual reporting process. KCI has prepared the report for the County for the previous four years. The 2024 report process will be conducted similarly to the previous reports. KCI will monitor any requirement or process changes resulting from FDEP's current review of the reporting process.

Outlined below is our proposed scope of services. We would be happy to adjust as needed to meet the County's needs and objectives.

SCOPE OF SERVICES

The required data tables in the Annual Solid Waste Management Report submission will be completed utilizing a combination of FDEP certified reports, public facility data, municipal surveys, and County-generated reports. Throughout the process, KCI staff will work with County staff to ensure that staff is engaged in the process and all data is verified.

Task 1 – Data Compilation and Review

KCI will work with County staff to review previous years' submissions and the steps taken to compile the data necessary to complete the annual report. KCI will then request and review the certified reports for 2024, transmitted by FDEP to the County, for use in completing the required data tables. KCI will also request and review the County's relevant landfill and recycling reports.

Task activities will include the following:

- Receive and review FDEP instructions.
- Receive and review FDEP 2024 Certified Recovered Materials (CRM) and construction and demolition (C&D) debris reports.
- Compare the 2024 reports with the previous years and check for potential discrepancies.
- Receive, review, and compile the County's relevant solid waste and recycling reports to determine the total quantity of waste generated within and/or managed by the County, including tons disposed and tons recycled. This report will be provided to KCI by the County.

- Request, review, and compile any and all data regarding the acceptance and diversion of materials, energy production, landfill cover, hazardous waste events, etc. that can be used to calculate renewable energy and recycling credits.
- Conduct virtual meetings and calls with County staff, as necessary.

Task 2 – Hauler Surveys

To assist the County in identifying the solid waste tonnages, KCI will survey haulers operating within the County to compile additional recycling tonnage that is not included in the CRM reports. The County will provide KCI with a list of current haulers.

Task activities will include the following:

- Communicate with County-identified haulers to identify the following information:
 - Types and amounts of materials disposed and recycled in 2024.
 - Facilities to which materials were delivered for disposal or recycling.
- Record any additional quantities of materials recycled and incorporate tonnage into County's annual tonnage data.

Task 3 – Data Compilation

Once the above-mentioned surveys and reports are assembled, KCI will begin compiling the data necessary to complete the required FDEP tables and online submission form.

Task activities will include the following:

- Develop a spreadsheet detailing the compilation of all information, as well as sources of information for future reference.
- Calculate (as applicable) additional recycling credits for:
 - Landfill cover
 - Renewable energy
 - Landfill gas
 - Fuel or fuel substitute
 - Process fuel
 - Tires
- Request from County staff other necessary County data, such as:
 - Single-family residential, multi-family residential and commercial units in the County.
 - Program participation information or best County staff estimates.
 - Current landfill tip fees.

Task 4 – Online Submission of County Data via FDEP Website

Utilizing the data compiled above, KCI will complete the online data submission form utilized by FDEP and transmit the final data to County staff for review. Once approved, KCI will submit the final data to the FDEP.

Task activities will include the following:

- Complete the online submission form.
- Print and provide completed online submission form to the County for review.
- Submit all supporting documentation required by FDEP to verify the County's claims for additional recycling credit.
- Submit approved data to FDEP by April 1, 2025.

DELIVERABLES

All deliverables will be transmitted electronically unless otherwise noted.

- Completed Excel spreadsheet showing all data calculations to include results from hauler surveys.
- Copy of completed online annual report submission forms.
- Supporting documentation required by the FDEP.
- Assistance responding to FDEP questions following submission, if necessary.

PROPOSED BUDGET AND TIMELINE

KCI proposes to conduct this scope of work on a time-and-materials basis for an amount not to exceed \$8,045, including labor and expenses, without S2Li’s prior approval. A breakdown of cost by task is provided in the table below. Labor will be invoiced at the hourly rates provided in the table.

KCI anticipates initiating this project in January 2025 and providing the County with a draft of the Excel spreadsheet to review in mid- to late-March prior to the submission to FDEP on April 1.

LABOR							
		Task 1	Task 2	Task 3	Task 4		
		Kickoff and Data Review	Hauler Surveys	Data Compilation and Calculations	Online ReTRAC and FDEP Preparation and Submission		
Principal	\$240	1.0		1.0	1.0	3.0	\$720
Project Manager	\$185	1.0		1.0	1.0	3.0	\$555
Consultant II	\$130	4.0	6.0	32.0	8.0	50.0	\$6,500
Administrative Support	\$90		1.0	1.0	1.0	3.0	\$270
SUBTOTAL LABOR HOURS		6.0	7.0	35.0	11.0	59.0	
SUBTOTAL LABOR DOLLARS		\$945	\$870	\$4,675	\$1,555		\$8,045



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency, LLC 1000 Corporate Dr Ste 400 Ft Lauderdale FL 33334	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: FLCertificates@Marshmma.com														
INSURED S2L, Inc. 531 Versailles Dr Ste 202 Maitland FL 32751	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Continental Casualty Company</td> <td style="text-align: center;">20443</td> </tr> <tr> <td>INSURER B : Transportation Insurance Company</td> <td style="text-align: center;">20494</td> </tr> <tr> <td>INSURER C : Evanston Insurance Company</td> <td style="text-align: center;">35378</td> </tr> <tr> <td>INSURER D : National Fire Insurance Co of Hartford</td> <td style="text-align: center;">20478</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Continental Casualty Company	20443	INSURER B : Transportation Insurance Company	20494	INSURER C : Evanston Insurance Company	35378	INSURER D : National Fire Insurance Co of Hartford	20478	INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															

COVERAGES **CERTIFICATE NUMBER: 1369368866** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	2075876503	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	2075880437	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	2095585866	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y	WC275880387	1/1/2024	1/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			MKL2ENV103891	1/1/2024	1/1/2025	Ea Claim \$2,000,000 Deductible \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Continuing Contract for Professional Engineering Services - Solid Waste Landfills and Other Related Ancillary Facilities for Nassau County, Florida.

Certificate holder, as Designated Organization, is an Additional Insured as respects General Liability and Automobile Liability. Umbrella follows form to the underlying policies as respects to Additional Insureds. Waiver of Subrogation as respects General Liability, Auto and Workers Compensation in favor of Additional Insured. 30 Day notice of Cancellation (10 days for non-payment) in favor of Additional Insured as respects General Liability. All of the above applies when required by written contract subject to the terms, conditions and exclusions of the policy.

CERTIFICATE HOLDER Nassau County Board of County Commissioners 96135 Nassau Place Suite 2 Yulee FL 32097	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Certificate Of Completion

Envelope Id: A8911E30AD9449D0BC6928FB22F48995	Status: Completed
Subject: Complete with DocuSign: S2Li-WA09 requisition.pdf, Work Authorization Form -WA09.docx, S2Li WA0...	
Source Envelope:	
Document Pages: 11	Signatures: 9
Certificate Pages: 6	Initials: 3
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Amanda Johnson
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	ajjohnson@nassaucountyfl.com
	IP Address: 50.238.237.26


Record Tracking

Status: Original	Holder: Amanda Johnson	Location: DocuSign
9/11/2024 10:30:35 AM	ajjohnson@nassaucountyfl.com	


Signer Events

Signer Events	Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/11/2024 10:32:13 AM Viewed: 9/11/2024 10:36:41 AM Signed: 9/11/2024 10:36:50 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/11/2024 10:36:53 AM Viewed: 9/11/2024 1:09:51 PM Signed: 9/11/2024 1:11:25 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

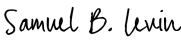




Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/11/2024 1:11:28 PM Viewed: 9/11/2024 1:13:40 PM Signed: 9/11/2024 1:53:59 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 9/11/2024 1:54:01 PM Viewed: 9/12/2024 8:48:55 AM Signed: 9/12/2024 8:49:01 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Samuel B. Levin slevin@s2li.com President Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 72.188.176.10	<p>Sent: 9/12/2024 8:49:05 AM Viewed: 9/12/2024 4:02:53 PM Signed: 9/12/2024 4:03:12 PM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 9/12/2024 4:02:53 PM ID: 43dde4db-5c88-415b-a868-1654328b8131</p>		
<p>Elizabeth Moore emoore@nassaucountyfl.com Assistant County Attorney Nassau County Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	<p>Sent: 9/12/2024 4:03:15 PM Viewed: 9/12/2024 4:16:36 PM Signed: 9/12/2024 4:17:01 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	<p>Sent: 9/12/2024 4:17:04 PM Viewed: 9/12/2024 4:18:17 PM Signed: 9/12/2024 4:18:22 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	<p>Sent: 9/12/2024 4:18:25 PM Viewed: 9/12/2024 5:54:57 PM Signed: 9/12/2024 6:05:35 PM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p>	 Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254	<p>Sent: 9/12/2024 6:05:39 PM Viewed: 9/13/2024 10:03:06 AM Signed: 9/13/2024 10:03:19 AM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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Procurement Department Procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/12/2024 6:05:39 PM Viewed: 9/13/2024 10:05:10 AM
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Clerk Services Clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69	COPIED	Sent: 9/13/2024 10:03:22 AM Viewed: 9/13/2024 3:59:55 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/11/2024 10:32:13 AM
Certified Delivered	Security Checked	9/13/2024 10:03:06 AM
Signing Complete	Security Checked	9/13/2024 10:03:19 AM
Completed	Security Checked	9/13/2024 10:03:22 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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